



These Official **DDO Health & Safety Policy** are written and published by the **Deaf Darts Organisation**.

HEALTH & SAFETY POLICY

First Edition: 9th January 2025

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1. INTRODUCTION

Deaf Darts is committed to providing a safe and healthy environment for everyone involved in its activities, including participants, staff, volunteers, and visitors. This Health and Safety Policy sets out the organisation's approach to preventing accidents, injuries, and ill health during the organisation's activities, including competitions, training sessions, and events.

The safety and well-being of all individuals participating in or supporting Deaf Darts is of the utmost importance. This policy ensures that we meet our legal obligations, promote best practices, and create a culture of safety within the organisation.


a. Purpose of the Policy

The purpose of this Health and Safety Policy is to:

- Ensure the health, safety, and welfare of all individuals involved in Deaf Darts activities.
- Establish clear responsibilities and procedures to prevent accidents and manage health and safety risks.
- Ensure compliance with relevant health and safety legislation and guidance.
- Promote a culture of health and safety awareness and provide training and support to staff, volunteers, and participants.

b. Scope of the Policy

This policy applies to all activities conducted by Deaf Darts, including but not limited to:

- Training sessions and practice events.
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- Competitions and tournaments.
- Online activities, including virtual events.
- Meetings, social events, and gatherings.

It covers all staff, volunteers, participants, and visitors, including those with specific needs, such as individuals with disabilities.

2. HEALTH & SAFETY RESPONSIBILITIES

a. Management Responsibility

The Board of Directors and Senior Management are responsible for:

- Ensuring that the Health and Safety Policy is implemented and adhered to by all staff and volunteers.
- Allocating resources for health and safety initiatives, including risk assessments, training, and the provision of protective equipment.
- Ensuring that health and safety risks are regularly assessed and that the necessary steps are taken to eliminate or mitigate risks.
- Ensuring that staff, volunteers, and participants are kept informed of any health and safety procedures and guidelines.

b. Designated Health and Safety Officer

A designated Health and Safety Officer (HSO) will be appointed to oversee the implementation of the policy. The HSO will be responsible for:

- Conducting regular risk assessments for all activities.
- Ensuring that health and safety training is provided for staff and volunteers.
- Keeping up to date with health and safety legislation and best practices.
- Coordinating any emergency procedures and first aid support during events and activities.
- Monitoring the effectiveness of the health and safety procedures and suggesting improvements.


c. Staff and Volunteer Responsibility

All staff and volunteers are responsible for:

- Adhering to all health and safety procedures and policies.
- Reporting any potential hazards, accidents, or safety concerns to the designated Health and Safety Officer.
- Ensuring that their work environment is safe and free from any risks to health.
- Cooperating with risk assessments and safety audits, as well as participating in relevant health and safety training.
- Taking appropriate action to protect themselves and others from harm.

d. Participant Responsibility

Participants in Deaf Darts activities are responsible for:

- Following any health and safety instructions provided during activities.
 - Reporting any injuries, concerns, or risks to staff or volunteers immediately.
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- Ensuring their own health and safety by using any protective equipment provided (e.g., dartboards, arrows, etc.) in accordance with guidelines.
- Refraining from any activity that could put their own or others' health and safety at risk.


3. RISK ASSESSMENT MANAGEMENT

Deaf Darts will regularly assess the health and safety risks associated with its activities and take appropriate steps to minimize them. Risk assessments will be conducted for:

- Venues and event spaces used for competitions and training sessions, including accessibility and safety.
- Equipment used during activities, ensuring it is safe and properly maintained.
- Emergency situations, including fire, medical, or evacuation procedures.
- Special considerations, such as participants with disabilities, ensuring reasonable adjustments are made to ensure their safety.

4. HEALTH & SAFETY PROCEDURES

a. First Aid

- A first-aid kit will be available at all events, training sessions, and competitions.
 - Staff and volunteers will be trained in basic first aid procedures.
 - The designated First Aider will be identified and available at all events. In the case of a serious medical emergency, emergency services will be contacted immediately.
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b. Emergency Procedures

- All staff, volunteers, and participants will be made aware of the emergency evacuation procedures for the venue.
- Emergency contact numbers, including for local emergency services, will be clearly displayed.
- In the case of an emergency, the Health and Safety Officer will lead the response and ensure appropriate action is taken.

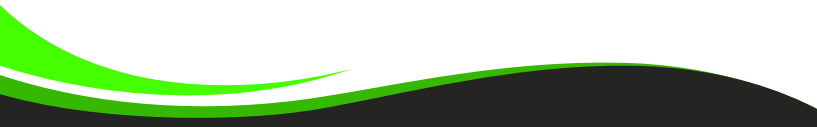
c. Accident Reporting

- All accidents and near misses must be reported to the Health and Safety Officer immediately.
- An accident book will be maintained to document any incidents. The HSO will review all accidents and near misses to identify trends or areas for improvement.

d. Safety Equipment

- Deaf Darts will ensure that all equipment used in activities is safe and regularly inspected. This includes ensuring that dartboards and darts are in good condition and free from hazards.
- Where appropriate, personal protective equipment (PPE) will be provided, such as ear protection or eye protection, where safety risks are identified.

e. Venue and Event Safety

- Event and training venues will be assessed for safety before any activity takes place. This includes ensuring that the venue is accessible for all participants, especially those with disabilities.
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- The venue will be checked for hazards such as slippery floors, exposed wires, or other safety risks that could cause harm.
- Clear signage for emergency exits, fire extinguishers, and first-aid kits will be posted prominently at all events.


5. TRAINING & AWARENESS

Deaf Darts is committed to providing health and safety training for staff, volunteers, and participants. This includes:

- **Induction Training:** All new staff and volunteers will receive health and safety training as part of their induction, covering the organisation's policies and procedures, including emergency protocols.
- **Ongoing Training:** Regular updates and refresher training will be provided to ensure that everyone is aware of any changes to health and safety procedures and best practices.
- **Health and Safety Updates:** Staff and volunteers will be kept informed of any changes in health and safety legislation, industry standards, or practices that could affect Deaf Darts activities.

6. MONITORING & REVIEW

Deaf Darts will regularly monitor and review its health and safety practices to ensure that the policy is being effectively implemented and remains in compliance with the latest health and safety regulations. This includes:

- Conducting regular audits of health and safety procedures and risk assessments.
 - Gathering feedback from staff, volunteers, and participants on health and safety issues.
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- Reviewing accident and incident reports to identify areas for improvement.
- Updating the Health and Safety Policy annually or more frequently if necessary.

7. CONCLUSION

Deaf Darts is dedicated to ensuring the health, safety, and well-being of everyone involved in our activities. By adhering to the principles outlined in this Health and Safety Policy, we aim to prevent accidents, protect individuals from harm, and create an environment where everyone can participate safely and confidently in our events and activities.

